

TOWN OF GOSHEN
BOARD OF SELECTMEN
MINUTES – Regular Meeting
Town Hall Conference Room
February 2, 2016

PRESENT: Robert P. Valentine, Dexter S. Kinsella, Steven M. Romano

OTHERS: Cindy Barrett

Robert P. Valentine called the meeting to order at 5:05 p.m.

IN A MOTION made by Dexter S. Kinsella, seconded by Steven M. Romano, it was VOTED to approve the minutes of the January 26, 2016 meeting as submitted. Voted unanimous.

MATTERS ARISING OUT OF THE MINUTES: Dexter Kinsella had the opportunity to review the designs and specs for the Animal Control Facility proposed to be located in Torrington. He found them to be complete.

IN A MOTION made by Steven M. Romano, seconded by Dexter S. Kinsella, it was VOTED to add item 8d. Recycling Contract, under Old Business. Voted unanimous.

IN A MOTION made by Steven M. Romano, seconded by Dexter S. Kinsella, it was VOTED to approve the warrant and payroll of February 4, 2016 in the amount of \$35,935.21. It was noted included in the warrant was the payroll in the amount of \$10,870.22, and the warrant in the amount of \$25,064.99 Voted unanimous. Items contained in this warrant showed the expense for winter salt and invoice from David Battista (Lenard Engineering) for work related to the Shelbourne Drive drainage issue.

PUBLIC COMMENT: Cindy Barret gave kudos to the Public Works department and the excellent job they've done in keeping the roads in Goshen safe for driving.

FIRST SELECTMAN'S REPORT:

Bob Valentine received a report from the Library Board listing some deficiencies and possible improvements to the building and grounds of the library: minor issues with the heating and cooling systems, peeling paint by the back stairs, replacement of aluminum framed windows, possibly to be replaced in the spring, pruning of the branches of crab apple tree on the west side.

The Director of the Housatonic Valley Coalition on Substance Abuse, Allison Fulton, has contacted Bob Valentine in her request to have use of office space at the Goshen Town Hall for their organization. In that the organization's services are a worthy endeavor, Ms Fulton will be invited to a Board of Selectmen meeting to present more information on the needs of HVCSA.

BOARD OF SELECTMEN

February 2, 2016

Page 2

Bob Valentine cited the Connecticut General Statute Section 31-51ii, from the Connecticut Department of Labor regarding Meal periods. Exemptions. Regulations. In part reads..... *"No person shall be required to work for seven and one-half (7-1/2) or more consecutive hours without a period of at least thirty (30) minutes for a meal. Such period shall be given at some time after the first two (2) hours of work and before the last two (2) hours"*. The Town Hall now has a designated lunch room set aside to be in compliance with this directive. This space will provide "uninterrupted" time for the employees to enjoy their lunch.

Bob Valentine reported that he will enter into a two year contract with the cloud-based permits system for the Building Department and Land Use Department. This program will update and improve practices involved in issuing permits for land use and building permits. This program will require a \$10.00 process fee for applications and permits. Town Attorney Chip Roraback has been asked to draft changes to Title 59A of Goshen Ordinance to include a \$10 process fee for all permits. At their next meeting, the Selectmen will also be considering a change in building permit fees to include a process fee of \$10 per Title 27 of Goshen's ordinance.

All municipalities in Connecticut have received a letter from the U.S. Department of Justice, United States Attorney, District of Connecticut. This letter notifies each municipality that an investigation is being conducted regarding *Voting Referendum Policies and Practices under the Americans with Disabilities Act*. The complaint they received alleges that various town and cities fail to provide accessible ballots to voters with disabilities at referendum elections, where only paper ballots are offered. Bob Valentine and Registrar, Nanci Howard will meet to discuss this.

CORRESPONDENCE: NONE

OLD BUSINESS:

Budgets – 2016-2017

Debt Service – Department 72: No change.

Conservation Commission – Department 44: No changes

Conservation of Health – Department 51: These expenditures are for the general health and welfare of all the citizens of Goshen. Changes to this budget are anticipated when the Handicapped Van is purchased and serving Goshen residents.

Town Clerk – Department 11: Noted only that the Land Record Duplication system is going out for bid.

IN A MOTION made by Dexter S. Kinsella, seconded by Steven M. Romano, it was VOTED to receive the above budgets as submitted and forward them to the Board of Finance for their consideration. Voted unanimous.

Boiler Repair - Bob Valentine has contacted Dean Pietrorazio, Conn Combustion Corp., to examine the leak problem with the boiler (in Town Hall). He will advise further.

BOARD OF SELECTMEN

February 2, 2016

Page 3

Recycling Contract - Bob Valentine and Tom Farrell are working on producing an RFP for the curbside *recycling service* for residents in Goshen. The current contract expires July 31, 2016. Of particular interest to this Board are an accurate number of service recipients (number of households that use this service). A description of the method of calculating an accurate number of households will be requested from the bidders. This figure may be helpful if not enough households are recycling; fliers or notices may be needed to urge residents to recycle.

NEW BUSINESS:

IN A MOTION made by Steven M. Romano, seconded by Dexter S. Kinsella, it was VOTED to approve and pass the resolution with the State of CT, Dept. of Emergency Management and Homeland Security. Voted unanimous.

RESOLVED, that the Board of Selectmen may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems necessary or appropriate; and,

FURTHER RESOLVED, that Robert P. Valentine, as First Selectman of the Town of Goshen is authorized and directed to execute and deliver any and all documents on behalf of the Town of Goshen and to do and perform all acts and things which he deems necessary or appropriate to carry out the terms of such documents, including but not limited to executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Robert P. Valentine now holds office of the First Selectman and that he has held that office since November 15, 2013.

ANY OTHER BUSINESS:

Dexter Kinsella reported that in concluding his examination of the drawings and specifications for the new Animal Control Facility (to be located in Torrington) are reasonable and he supports going forward accordingly.

IN A MOTION made by Dexter S. Kinsella, seconded by Steven M. Romano, it was VOTED to adjourn the meeting at 5:55 p.m. Voted unanimous.

Respectfully submitted,

Lucille A. Paige, First Selectman's Aide

